

Job Description: Interim Headmaster – Liberty Christian Classical School Junior Kindergarten through 12th Grade.

Location: Berrien County, MI

About Us: The purpose of Liberty Christian Classical School is to establish an Ecclesiastical Christian religious organization to operate one or more schools or educational programs that will minister to students, whom are selected, for the further purposes of:

- (A) instilling in them, Biblical truth
- (B) impressing in them, tenants of their God given rights
- (C) equipping them to think critically, articulate clearly, and to live virtuously
- (D) educating them using Classical methods within a rigorous academic program
- (E) developing them into responsible, patriotic citizens who will contribute that which is good, true, and beautiful, and
- (F) inspiring and training them to become ministers to propagate these purposes in word and deed.

Position Summary: We are seeking a person willing to provide leadership during the startup phase of LCCS. The role will require people leadership, classroom teaching, administrative duties, and an ability to work with parents of students. The ideal candidate will be a committed Christian with a strong biblical worldview, a passion for classical Christian education, exceptional administrative and organizational skills, and a proven track record of leadership in an educational setting. The Interim-Headmaster will be responsible for providing spiritual guidance, academic oversight, and administrative leadership to ensure the school's success in nurturing students academically, spiritually, and morally.

Responsibilities:

1. Spiritual Leadership:

- a. Model and promote a strong Christian walk and biblical worldview within the school community
- b. Model and integrate Christian faith and values into teaching and staff leadership
- c. Foster a Christ-centered atmosphere that encourages spiritual growth among students, faculty, and staff
- d. Lead and participate in regular chapel services and other spiritual activities
- e. Encourage spiritual growth and character development in students
- f. Support and participate in school-wide spiritual activities and events
- g. Perform Christian Ministerial duties by planning and leading programs, activities, and services that instill Biblical truth in the hearts and minds of our students and provide them an opportunity to worship God and develop a personal relationship with Jesus Christ

2. Academic Oversight:

- a. Ensure the implementation of a classical Christian education curriculum that aligns with the school's mission and vision
- b. Supervise and support faculty in their instructional roles, providing resources and professional development opportunities
- c. Oversee academic assessment and improvement initiatives
- d. Collaborate with teachers and parents to create a positive and nurturing learning environment

3. Administrative Leadership:

- a. Develop and implement policies and procedures to maintain a safe, efficient, and effective school operation
- b. Manage the school's budget and financial resources
- c. Lead admissions and enrollment efforts to maintain and grow student population
- d. Foster strong relationships with parents, alumni, and the border community
- e. Collaborate with the School Board to execute the schools strategic plan

4. Visionary Leadership:

- a. Develop and communicate a compelling vision for the school's future in line with classical Christian educational principles
- b. Identify and prioritize strategic initiatives to achieve long-term goals
- c. Collaborate with stakeholders to build consensus and support for the vision
- d. Lead the implementation of strategic initiatives

Required Qualifications:

1. Adherence to Liberty Christian Classical School Statement of Faith included in [Article Fifteenth](#) of the Articles of Incorporation, Articles Forth, Fifth, Sixth, Thirteenth, and Fourteenth of the [Articles of Incorporation](#), and Article I of the [By-Laws](#)
2. A strong commitment to the Christian faith, Christian worldview, and a desire to integrate faith into education
3. Have or obtain Ministerial credentials (available through LCCS programs).
4. Experience and/or willingness to be a Spiritual Leader with Ministerial duties as described above
5. A deep and demonstrated Christian faith and commitment
6. Several years of classroom teaching experience, preferably in a Christian educational setting
7. Expertise in classical Christian education principles and practices
8. Excellent, interpersonal and communication skills
9. Flexibility, adaptability, and a sense of humor

Application Process:

Candidates should submit the following documents to: info@libertychristianmi.org with the subject RESUME:

1. Cover letter detailing your qualifications and why you are a suitable candidate for the position
2. Resume or curriculum vitae
3. Statement of faith and your personal Christian journey
4. Contact information for three (3) professional references
5. Contact information of two (2) personal references who can speak to the maturity of your Christian faith
6. Your undergraduate and graduate transcripts (unofficial is fine; official required when offer of employment is made)

Liberty Christian Classical School employs staff of any race, color, national and ethnic origin. The school doesn't discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, employment, scholarship and loan programs, and athletic and other school-administered programs.